

The Andover Council on Aging Board (COAB) met in regular session on Thursday, October 23, 2014 at 9:00 am at The Center at Punchard, 30 Whittier Court, Andover, MA.

Chair Don Robb called the meeting to order at 8:01 am and on

ROLL CALL: Present were Don Robb, Ann Grecoe, Mike Roli, Kaye Devanna, Joan Fox, Margaret O'Connor, Jane Gifun and Joe Ponti. Absent were Joan Fox and Stuart McNeil.

Also present were Kathy Urquhart, Director of Elder Services; Donna Morse, Executive Secretary of Elder Services; Paul Materazzo, Town Planner; Glenn Wilson, Assistant Director of Youth Services; Eliud Felix, Town IT Department and Bob Pokress.

Minutes

On Motion by Ann Grecoe, which was seconded by Jane Gifun, it was voted to accept the minutes. On VOICE VOTE the motion was declared as PASSED UNANIMOUSLY.

Citizen Input

AYS Assistant Director Glenn Wilson was introduced. When asked when the Youth Center is expected to open, Glenn stated that the target date is currently March 2015.

New Business

Online Registration - Online registration will be implemented with The Center's next registration week which starts November 10. Brochures were distributed showing the steps needed to get people started.

COAB Board Membership - Kathy Urquhart announced that Ken Benedictus has been appointed to the Board.

Old Business

Tax Relief - Joe Ponti and Mike Roli updated the Board on the status of the tax relief article. The proposed article has been submitted as a House article for a first reading. It is felt that there might be a roadblock at the third reading. Joe and Mike will continue to follow up on this. It was decided that Joe and Mike would speak for the COAB on this matter at future meetings with the State. Kathy Urquhart stated that she would speak with Town Manager Buzz Stapczynski about this process. Don Robb requested that a file regarding this topic be maintained at The Center. All files are to be maintained by Donna Morse.

Needs Assessment - Kathy Urquhart reported that the contract with UMass Boston will be signed this week. The process is about two weeks behind where it was hoped to be. She shared the draft of the survey questions and asked for feedback from the Board by end of day.

Strawberry Hill Farm Development - Town Planner Paul Materazzo updated the Board on the Strawberry Hill Farm Development project. He stated that his department is working through various technical issues with DHCD, including affordable housing issues. The Board asked questions and shared their thoughts on the project. Paul also talked about zoning around the Town Yard and Railroad Street. He offered to come back and gather more information from the Board regarding the use of that area.

Eliud Felix, Town IT Department, gave a brief demonstration to the Board on the use of Outlook's calendar feature now that they have town email accounts for COAB business.

On Motion of Margaret O'Connor, and seconded by Jane Gifun, the meeting adjourned at 9:57 am.

Respectfully Submitted,
Donna Morse
Recording Secretary

The next regular meeting is November 13, 2014